

Discover your Opportunities at Allianz

Working Student (m/f) Assistant to Process and Organization Department

Allianz is the home for those who dare – a supportive place where you can take the initiative to grow and to actively strengthen our global leadership position. By truly caring about people – both its 85 million private and corporate customers and more than 142,000 employees – Allianz fosters a culture where its employees are empowered to collaborate, perform, embrace trends and challenge the industry. Our main ambition is to be our customers' trusted partner, instilling them with the confidence to grow. If you dare, join us at Allianz Group.

At the core of the Group's strength lies digitalization and its promise of growth opportunities through a 'digital by default' strategy. Allianz Technology SE is the principal driver behind transforming Allianz into a digital group – a quest to which nearly 7,500 Allianz Technology SE employees around the globe have committed themselves. Allianz Technology SE equips the Group with the most cutting edge digital solutions in the industry, bringing Allianz to the fingertips of its customers. At Allianz Technology SE, innovation is more than a buzzword; it is the business of the day, every day.

Your new duties and responsibilities

Our department is responsible for coordination of documentation and implementation of Allianz Technology Services Processes according to ITIL, corresponding KPI reporting and continual process improvement.

Key Responsibilities

- Support and maintenance of Intranet pages
- Documentation of processes in ADONIS and Wiki
- Maintenance of processes in ADONIS and Wiki
- Support ADONIS end users
- Prepare presentations for management meetings

Key Requirements/Skills/Experience

- You are in the last year of your studies (Bachelor/Master/Diploma). Preferred study areas:
- Business studies, Computer Science, Economic sciences
- Excellent communication skills in English, German is a plus
- Ability to work Independent and autonomously
- Knowledge of process modeling are appreciated
- Knowledge of process modeling tools (e.g. ADONIS, Visio) are appreciated

Additional Information

Reference Code: AZTE-4847758-2

Job start and duration: Immediately for 6 to 12 months in part time (16-20 h/week)

Monthly salary: Bachelor students 1.700 €; Master students 1.900 € (on a full-time base)

Location: Munich

Requirement: Enrollment as a full-time student

Interested? Then dare to write your own story and start your career at Allianz Technology! Please send your application via e-mail to the following address: AllianzTechnology-Recruiting@allianz.com and specify in your cover letter how you learned from the above mentioned job vacancy.

We are interested in your strengths and experience. This means that we welcome all applications, irrespective of other characteristics such as gender, ethnic background, origin or any disability.

[Apply Online](#)

Allianz Technology SE
München

Opportunities from A-Z

Allianz 