



# ENGEL & VÖLKERS®

## The right address for your career! Grow with us!

Engel & Völkers is one of the world's leading service companies specialized in the sale and leasehold of premium residential property, commercial real estate and yachts. The continuous expansion of its unique network and the renowned reputation of its strong brand give the company access to an exclusive client base.

Engel & Völkers in Olde Naples, Florida is looking to recruit for a six-month internship to assist in marketing and sales.

### **Internship (m/f) – Marketing & Sales/ Florida**

September 15, 2017 – March 15, 2018

#### **Job definition**

- Overview of multi-marketing real estate marketing methods
- National/local campaign management (print/digital)
- Assistance in the production of marketing material
- Participating in market analyses, assisting in quantitative analyses
- Researching necessary records and statistics and general data gathering
- Create and develop promotional literature and presentation material
- Support of our team in their daily work
- Attend advisor campaign meetings and presentations
- Communication with advisors, prospects and vendors
- Assistance with lead management through online and direct lead inquiries

#### **Your profile**

- Experience working with MS Office (Word, Excel, PowerPoint)
- A polite and professional manner
- Highly motivated and team-minded
- Languages: English both written and spoken

#### **We offer**

During your internship you will receive a valuable insight into an international service company operating in the property industry. You will become familiarized with a diverse range of responsibilities. Please send your application via email including the dates you are available, your CV and school records to [erica.nagel@evusa.com](mailto:erica.nagel@evusa.com)



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