

# Discover your Opportunities at Allianz

## Working student (m/f) for SharePoint Administration

Allianz is the home for those who dare – a supportive place where you can take the initiative to grow and to actively strengthen our global leadership position. By truly caring about people – both its 85 million private and corporate customers and more than 142,000 employees – Allianz fosters a culture where its employees are empowered to collaborate, perform, embrace trends and challenge the industry. Our main ambition is to be our customers' trusted partner, instilling them with the confidence to grow. If you dare, join us at Allianz Group.

At the core of the Group's strength lies digitalization and its promise of growth opportunities through a 'digital by default' strategy. Allianz Technology SE is the principal driver behind transforming Allianz into a digital group – a quest to which nearly 7,500 Allianz Technology SE employees around the globe have committed themselves. Allianz Technology SE equips the Group with the most cutting edge digital solutions in the industry, bringing Allianz to the fingertips of its customers. At Allianz Technology SE, innovation is more than a buzzword; it is the business of the day, every day.

### Your new duties and responsibilities

The department of Information Security Management in Allianz Technology SE is responsible for the standards, frameworks and processes to manage the Information Security risks of the company. We govern the implementation of the standards and support shared IT services and solutions development and implementation.

#### Key Responsibilities

- You will be in the department the point of contact for all SharePoint related questions
- You will be the responsible administrator of all requests for the SharePoint instance of Information Security Management (e.g. access, workflows, DMS)
- You will support the development of respective business processes and drive the subsequent implementation on SharePoint
- You will report about the process status and quality indicators to the department head

### Key Requirements/Skills/Experience

- You completed your Bachelor degree in one of this areas: Information Technology, Computer Science, Software Science, Automation, Business Informatics
- You apply your profound technical knowledge of MS Office and SharePoint with a high aspiration of quality
- You are used to work independent and self motivating
- Your command of the English language enables you to communicate within a diverse team
- You are interested to learn basics about Information Security Risk Management processes

### Additional Information

Reference Code: AZTE-4811417-2

Job start and duration: Immediately for 4 to 6 months in full-time (38h/week) or part time (16-20 h/week)

Monthly salary working student: Bachelor students 1.700 €; Master students 1.900 € (on a full-time base)

Location: Munich

Requirement: Enrollment as a full-time student or Gap Year

Interested? Then dare to write your own story and start your career at Allianz Technology! Please send your application via e-mail to the following address: [AllianzTechnology-Recruiting@allianz.com](mailto:AllianzTechnology-Recruiting@allianz.com) and specify in your cover letter how you learned from the above mentioned job vacancy.

We are interested in your strengths and experience. This means that we welcome all applications, irrespective of other characteristics such as gender, ethnic background, origin or any disability.

Apply Online

Allianz Technology SE  
München

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